

**Timucua District - Gulf Ridge Council**  
**Adult Leader Recognition**  
**General Guidelines**

## **1. GENERAL**

This memorandum defines the adult leader awards available through the Timucua District and the Gulf Ridge Council, Boy Scouts of America, and provides guidance for individuals nominating Scouters for the awards of Shield of Service, Key Leader Award, Award of Merit and Silver Beaver Award.

The Timucua District Committee and District Commissioner sponsor the following awards to recognize the work of dedicated Scouters:

- Shield of Service
- Key Leader Award

The Gulf Ridge Council, Boy Scouts of America, authorizes the following awards to recognize the accomplishment of dedicated Scouters:

- Award of Merit
- Silver Beaver Award

Adult leaders are intended to recognize an individual for distinguished service to the Scouting program over a period of several years and/or to recognize an individual for unusually significant achievement in one or more leadership positions.

The following guidelines apply for all of the available awards:

- The basic qualification for any of these awards is that you, as a Scouter, feel that the contribution of another registered Scouter deserves such recognition.
- There are no minimum criteria, such as number of years of service or number of events chaired, for any of these awards.
- These awards recognize not only individual achievement but also contribution to the overall Scouting program (e.g. team player, support for BSA policies). This is equivalent of "showed Scout spirit" for Boy Scout advancement.
- The number of deserving individuals always exceeds the number of awards, which can be given.
- An individual must be formally nominated to be considered.
- Nominations from one year do not carry over to the next year. A nomination must be submitted each year.
- Information should be as complete as possible.
- If you believe the individual has earned the recognition, submit a nomination.

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## **2. SHIELD OF SERVICE**

Each year Timucua District is able to recognize one Scouter from each unit in the district (pack, troop, team, post) for outstanding contribution to that unit; this is the Shield of Service Award. The award is made by the District Commissioner, upon the recommendation of the Unit Commissioner together with the leadership of the unit. Only one Scouter from each unit can be recognized with this award each year. Some units choose to recognize a person with long and distinguished service to the pack, troop, team or post. Other units choose to honor an individual for his/her specific contribution.

**Presentation:** This award is presented at the annual Timucua District Recognition Dinner, held shortly after the beginning of the year.

**Nomination Procedure:** The Unit Commissioner will contact the unit committee chairman and/or unit leader in November or December to request nomination for this award. If the Unit Commissioner has not initiated this contact by early December, the committee chairman or unit leader should contact the Unit Commissioner, District Commissioner or District Advancement Chair.

## **3. KEY LEADER AWARD**

The District gives the Timucua District Key Leader Award to Scouters in recognition of outstanding service in responsible positions at the unit and/or district level. The district is able to honor one Key Leader for each ten (or fraction thereof) chartered units in the district.

Virtually every unit has a least one Scouter who is more deeply committed to Scouting than most of the other unit leaders and has contributed more than would normally be expected of one person. This person should be considered for nomination for the Key Leader Award. *While no minimum criteria exist*, the successful nominee for this award will usually have done one or a combination of the following:

- Served a unit (or units) in a key leadership position (or series of positions) for several years.
- Served on staff for several district events (e.g., Camporee, leader training sessions, district scout show, Cub Scout day camp) over a period of years.
- Been directly involved in the increased success of the unit (e.g., Scoutmaster while troop earned 3 Quality Unit awards in 3 years, Increased recruiting to a unit 10%).
- Been responsible as chair for one or more district events (e.g., Cub Scout day camp, popcorn sales).
- Clearly demonstrated support for the full range of Scouting opportunities and willingness to work as a team player.

**Presentation:** This award is presented at the annual Timucua District Recognition Dinner usually held shortly after the first of the year.

**Nomination Procedures:** Any individual can nominate any Scouter registered within Timucua District for this award using the Key Leader nomination form. Nomination should be

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mailed or handed to either the District Chair or District Advancement Chair not later than the December 31.

### **4. AWARD OF MERIT**

The Award of Merit is given by the local council, upon recommendation of the District Award of Merit Committee, for service to the Scouting program at the unit level and leadership in district activities. The District Award of Merit is a Council level award presented by Districts in the same manner that the Silver Beaver Award is a National award presented by a Council. The Award is available to Scouts who render service of an outstanding nature at the district level. The District is able to present one Award of Merit for each twenty-five (or fraction thereof) units in the district. *While no minimum criteria exist*, the successful nominee for this award will *usually* have accomplished some combination of the following:

- Served at the unit and/or district level in key leadership positions for at least five years.
- Been responsible (as project chair) for a least one-district event (e.g., Camporee camp master, day camp director, Friends of Scouting coordinator) or for several significant unit accomplishments.
- Served as chair or on a district operating committee (e.g., advancement, training), roundtable commissioner, and/or as a unit commissioner or assistant district commissioner.
- Served on staff for several district events (e.g., Camporee, district scout show, Cub Scout day camp) over a period of years.
- Given service to the community in volunteer work in additional to Scouting (e.g., church, volunteer fire department, homeless shelter program).
- Clearly demonstrated support for the full range of Scouting opportunities and willingness to work as a team player.

**Presentation:** This award is presented at the annual Timucua District Recognition Dinner, usually held shortly after the first of the year.

**Nomination Procedures:** Any individual can nominate any Scouter registered within this District for this award using the Award of Merit nomination form. Nomination should be mailed or handed to the District Chair or District Advancement Chair not later than the December 31.

### **5. SILVER BEAVER AWARD**

The Silver Beaver Award is the highest recognition the Gulf Ridge Council is able to give a volunteer Scouter. The National Council of the Boy Scouts of America awards it upon recommendation of the local council. It is awarded for service to the Scouting program including contributions at the unit and district levels as well as leadership in Council activities. *While no minimum criteria exist*, the successful nominee for this award will *usually* have accomplished some combination of the following:

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- Served at the unit, district, and council levels in positions of increasing leadership for at least ten years (not a required time period).
- Given service to the community in volunteer work in addition to Scouting (e.g., church, volunteer fire department, homeless shelter program).
- Been responsible (as project chairman) for at least one district or council event (e.g., camporee chairman, day camp director, Friends of Scouting coordinator, Pow Wow chairman).
- Served as chair of a district or council operating committee (e.g., advancement, training). Roundtable commissioner, and/or as a unit commissioner or assistant district commissioner.
- Served on staff for several district or council events (e.g., Camporee scout show, Cub Scout day camp, Pow Wow) over a period of years.
- Recipient of the Award of Merit.
- Clearly demonstrated support of the full range of Scouting opportunities and willingness to work as a team player.

**Presentation:** This award is usually presented at the annual Council Recognition Dinner

**Nomination Procedures:** Any individual can nominate any Scouter registered within the Gulf Ridge Council for this award using the Silver Beaver nomination form. Specific instructions for completion of the form are given on the reverse side of the form.

This nomination form is used nation-wide and does not have a specific place for the person making the nomination to sign. Therefore, the nominator should sign either the front page, directly under the line marked "Chairman, Silver Beaver Award Committee,; or at the bottom of the final page of the nomination.

Nominations must be at the Gulf Ridge Council by December 1<sup>st</sup> of each year.

**Special Note:** Silver Beaver nominations should be submitted directly to the Gulf Ridge Council. Additionally, it is requested that you inform the district that you have nominated a Timucua Scouter. This allows the district to be aware of who has been nominated.

**Timucua District  
Shield of Service Award**

Date: \_\_\_\_\_

TO: TIMUCUA DISTRICT AWARDS COMMITTEE

I recommend the following named Timucua Scouter for consideration for the Timucua District Shield of Service

NAME: \_\_\_\_\_ UNIT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_ ZIP: \_\_\_\_\_

The nominee is currently registered in Scouting as: \_\_\_\_\_

The nominee is currently registered in Unit: (Indicate One)

**Pack, Troop, Crew, Team, Ship:** Unit number: \_\_\_\_\_

\_\_\_\_\_  
Signature of Nominator

\_\_\_\_\_  
Printed Name of Nominator

\_\_\_\_\_  
Position/Unit in Scouting

\_\_\_\_\_  
Nominator's Phone Number

\_\_\_\_\_  
Nominator's Email Address

**INSTRUCTIONS:**

1. Complete this nomination form as accurately and completely as possible.
2. Mail or hand this form to the District Awards Chair, District Chair or District Commissioner not later than the December 31.

## **Boy Scouts of America District Award of Merit**

To: THE DISTRICT AWARD OF MERIT COMMITTEE:

It is a pleasure to present for your consideration for the Award of Merit:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY/TOWN \_\_\_\_\_ ZIP \_\_\_\_\_

The nominee is currently registered in Scouting as \_\_\_\_\_

### **REQUIREMENTS:**

A nominee must be a registered Scouter.

A nominee must have rendered noteworthy service to boys.

The nature and value of "noteworthy service to boys" may consist of a single plan or decisions that contributed vitally to the lives of large numbers of boys or it may have been given to a small group over an extended period of time.

The nominee should have contributed some service to youth outside of Scouting.

Consideration should be given to the nominee's position and the corresponding opportunity to render outstanding service beyond the expectation of duty.

The nominee's attitude toward and cooperation with the district and council is to be taken into consideration.

Note: The nomination is CONFIDENTIAL. To avoid possible disappointment, please do not advise nominee in any way of your action on his/her behalf.

### **PROCEDURES:**

1. Annually, district chairs will appoint a district Award of Merit committee of not more than five persons who will consider all candidates and make recommendations. The committee's term of office shall be for one year from date of appointment.
2. These recommendations should be submitted confidentially to the Scout Executive or his representative who will inform the district chair and district commissioner.
3. The following procedure is suggested for such presentation ceremonies:
  - a. If possible, the recipient and spouse should be in attendance at the annual meeting with no knowledge they are to receive this award.
  - b. A district officer and/or council officer should explain the award and its significance.
  - c. Eagle Scouts should be asked to escort the recipients to a place of honor at the head table or onstage.
  - d. A suitable citation for each recipient should be read indicating what each has done in Scouting.
  - e. The award should be presented at this time with appropriate congratulations.
  - f. A group picture may be taken for use in neighborhood or community newspaper (district responsibility)

## Boy Scouts of America District Award of Merit

The nominee has earned what awards and recognitions (training awards, special recognitions, Scouters Key, religious emblems – please include year received)

The nominee has completed the following training (i.e. Scout Leader Specific Training, please include year)

The noteworthy service upon which this nomination is based follows:

(Furnish as much information as possible. For example: President, Rotary Club; Vestryman, St Paul's Church, Chairman, Red Cross Campaign, Vice President, PTA, Medical Director, Hospital; Cubmaster, 3 years, Scoutmaster 4 years, Explorer Advisor 3 years. Commissioner, 1 year, etc., Please give detailed information on the award that he/she earned and please designate how the Scouter's Training Award and Scouter's Key was earned.

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\_\_\_\_\_  
(Printed name of person making the nomination)

\_\_\_\_\_  
(Signature of person making the nomination)

\_\_\_\_\_  
(Nominators Phone Number)

\_\_\_\_\_  
(Position in Scouting)

\_\_\_\_\_  
(Nominators Email Address)

**GULF RIDGE COUNCIL  
BOY SCOUTS OF AMERICA  
SILVER BEAVER NOMINATION FORM**

Registered adult leaders who have made an impact on youth through a life of service are eligible. The award is given to recognize those who represent the Scouting program and perform community service, demonstrating hard work, self-sacrifice, and dedication over many years.

To nominate an adult leader, complete the nomination form and return it to Ralph Snyder, Director of Support Service, by email or fax to (813) 875-5890.

Nomination Form:

<http://files.ctctcdn.com/2572176a301/58fcdb17-a3d2-4b0c-bd7a-e950ea8a04fd.pdf>